

POLICY TITLE: FIRST AID POLICY

DEVELOPED / REVIEWED BY

Deputy Principal Wellbeing and Strategy
Risk and Compliance Manager
Human Resources Manager
Siena College Policy Committee

REVIEW SUMMARY

Policy reviewed and approved by the Siena College Policy Committee in February 2023. The policy was updated to reflect the revised Child Safe Standards which came into effect from July 2022.

DOCUMENT DEVELOPMENT PROCESS

This Policy was first developed by Deputy Principal, Antonella Rosati, Risk and Compliance Manager, Larissa Banks and Human Resources Manager, Sarah Egan, in February 2023, based on the revised Child Safe Standards which came into effect from July 2022.

RELATED SIENA COLLEGE POLICIES

Anaphylaxis Policy 2022
Medical Management Policy 2022

RELATED DOCUMENTS

Department of Education and Training Victoria First Aid Content Checklist

<https://www2.education.vic.gov.au/pal/first-aid-students-and-staff/resources>

Worksafe . First Aid in the Workplace

<https://www.worksafe.vic.gov.au/resources/compliance-code-first-aid-workplace>

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https://www.mcri.edu.au/images/documents/migrate/headcheck_0.pdf

The Royal Children's Hospital Melbourne Head Injury - return to school and sport

https://www.rch.org.au/kidsinfo/fact_sheets/Head_injury_return_to_school_and_sport/

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Answers are to be documented as part of the policy.

1. **Faith and Catholic Identity.** Identify any risks to Catholic Identity or Dominican charism of the school. How will this policy harm or enhance either?
2. **Reputation.** Identify if there are any reputational risks to the College. How will this policy impact Siena and wider communities?
3. **Financial.** Identify any financial risks to the College. How will this policy impact the financial stability of the College?
4. **Contemporary Learning and Teaching.** Identify any risks to learning and teaching. How will this policy impact the academic performance of the College?
5. **Wellbeing.** Identify any risks to safety and wellbeing. How will this policy impact the mental and physical wellbeing of the College community?
6. **Community Engagement.** Identify any risks to building community engagement. How will this policy impact community relationships?
7. **Governance and Leadership.** Identify any risks to governance and leadership in the College. How will this policy affect the strategic direction of the College?

Do any risks identified above warrant changes to the proposed policy? If so, the policy should be referred back to the developer/s.

NEXT REVIEW

March 2024

POLICY LOCATION

[https://www.sienacollege.vic.edu.au/first-aid-policy](#)

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SIENA COLLEGE
CAMBERWELL
FIRST AID POLICY



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